

HOLY ROSARY PARISH

Religious Education
New Holstein, WI
2011 – 2012



Parent Handbook

**Inspiring lifelong Catholic disciples rooted in Word, Sacraments,
community, and service.**

Carla Nennig, Coordinator of Religious Education and Youth Ministry

RELIGIOUS EDUCATION OFFICE HOURS –

Wednesdays 4:00 pm – 9:30 pm or by appointment
Office Phone (920) 898-9248 – Home Phone (920) 898-4334

Parish website: www.holyrosarynewholstein.org

Religious Education E-mail: h_r_religious_education@yahoo.com

Youth Ministry E-mail: h_r_youth_rocks@yahoo.com

CLASS AND SCHEDULE TIMES –

GRADES ONE TO EIGHT – Wednesday evenings from 6:00 pm to 7:15 pm.

GRADES NINE TO TWELVE – Wednesday evenings from 7:30 pm to 9:00 pm.

All classes meet at Holy Rosary in assigned rooms. Parking is available before and after class times in the northwest parking lot.

TUITION AND FEES –

Parish Tuition – Students are requested to pay the regular tuition fee announced for the yearly courses, Religious Ed. activities, and Sacramental Preparation. \$ 85.00 per student covers the cost of administration, staff, texts, teaching materials, retreats, transportation, other activities and supplies, and a prorated cost for the use of the school. Complete or partial financial assistance is available. Sacramental Fee is \$ 10.00 per student for the year a sacrament is received. Students must be registered by the date stated on the registration form, or they will be assessed a \$ 10.00 late fee. Families new to the parish will not be assessed the late fee.

Out-of-Parish Tuition – Out-of-parish students and students who are not active members of Holy Rosary will be assessed two times the regular tuition fee.

ATTENDANCE – All of our lessons build on one another. When a child misses a class, he/she misses information that is important for understanding other concepts later. Each session/class is important. We ask that students miss classes only for illness or emergencies. If absences are necessary, please help your child complete the missed sessions at home, so they better understand the next chapter. Parents are expected to call the Rel. Ed. Office 898-9248 when their child will be absent. Classes begin promptly at the designated time (6:00 pm or 7:30 pm). Students arriving late disrupt the atmosphere. Please make every effort to be on time. If we weren't notified in advance that your student will be absent, phone calls will be made to parents.

ALCOHOL/DRUGS/TOBACCO – Student use or possession of alcohol, drugs, or tobacco is prohibited on parish property and parish-sponsored events. Parents will always be contacted regarding a student violation.

DISCIPLINE – Everyone is expected to conduct themselves in a Christian manner, respecting all Catechists, staff, students, and other people (regardless of age). Students should also respect the property and belongings of others, as well as materials and property of the Divine Savior School. When a problem arises, the following procedure will be followed:

- ✚ The Catechist will talk with the student and will issue a verbal warning.
- ✚ If the problem continues, the situation will be brought to the attention of the Program Director.
- ✚ After the second time the problem is brought to the director's attention, the parents will be notified and expected to help correct the situation.
- ✚ If the problem persists after the student returns to the room, parents will be expected to attend with their student.
- ✚ Finally, the student may be asked to not return to the sessions/classes.

CANCELLATION – If school is cancelled due to inclement weather or if schools close during the day due to bad weather, no Religious Education Sessions will be held on that evening. If you are unsure, please call the Rel. Ed. Office. Parents – use your best judgment.

ELECTRONIC DEVICES – Students may not use electronic devices during class time. This includes cell phones, mp3 players, pagers, beepers, hand held games, etc.

CHILD ABUSE LAWS – We follow Diocesan policy in reporting suspected cases of child abuse. When abuse is reported to us, we contact County Human Services' Personnel. Each year during one class period, children and youth are taught ways to identify and protect themselves from abuse or continuing abuse. All Catechists and volunteers are required to complete a Virtus/Protecting God's Children Awareness Session, as well as, undergo a Diocesan background check. We encourage all parents/guardians to attend a Virtus/Protecting God's Children Awareness Session, even if you are not able to volunteer, the Virtus Session provides a wealth of information to help you, as a parent.

SCRIP – Scrip is our major (and easiest) fundraiser. It takes no money out of anyone’s pocket. In exchange for advertising benefits, local vendors sell certificates or plastic cards to Holy Rosary at a discounted rate. Our families pay the same amount that they would have paid at the store when shopping for the certificates. When you go shopping, the certificates spend like cash. Scrip is available after all masses, at Divine Savior School’s Office, and at M & I Bank. A list of vendors will be given to each family at the beginning of the school year. Scrip helps to pay your Religious Ed. Tuition. For each dollar amount you buy of scrip, 2% of the sale is credited towards the Religious Ed. Program. Be sure to indicate when you buy your scrip as to credit the Rel. Ed. Program (future tuition).

FIELD TRIPS AND OUTINGS – All special events away from the building will require a Permission Form. These forms must be signed by the parent/guardian and returned prior to the event. Any parent/guardian accompanying a group is required to participate in a Virtus/Protecting God’s Children Awareness Session.

SACRAMENTAL PREPARATION – Before enrolling children/youth in a year of Sacramental Preparation, parents/guardians need to examine their own participation in the Sacraments. Children learn from the example of their parents. The most effective action a parent can do for his/her child’s Faith Development is simply to visibly live and practice their Faith. Regular and consistent enrollment in the Rel. Ed. Program enhances a child’s understanding and readiness to receive the Sacraments of Reconciliation, Eucharist, and Confirmation. Our policy is that children need to complete one year of sessions before attending and participating in the Sacraments of First Reconciliation or First Eucharist.

YOUTH MINISTRY – Youth Ministry is the church’s mission of reaching into the daily lives of modern young people and showing them the presence of God. Students will be able to participate in the areas of social ministry and community life with service, worship, prayer, guidance, and leadership. Announcements will be made in the bulletin, in handouts given during Rel. Ed. classes, through mailings, and Holy Rosary’s website www.holyrosarynewholstein.org.

SERVICE REQUIREMENTS – Catholics are called to serve. A total of **50** Service Hours should be completed and submitted between 7th Grade and the end of 11th Grade or before Confirmation. **Fifteen hours must come from Service to the Parish; Fifteen hours must come from Service to the Community;** that leaves twenty hours for students to fill with the Service Opportunities that they like the most. We provide many needs within the parish and in the community as a whole; a variety of Service Projects should be completed. Students must experience different types of Parish Service and different types of Community Service. Service forms are available through the Rel. Ed. Office and should be returned to the Rel. Ed. Office after completion. Altar servers, greeters, and ushers need to fill out forms – signing the sacristy book doesn’t count for your service (that book is only for the parish’s records). Each year students are updated in regards to their service totals or by asking the Program Director. This program hopes to instill a lifelong commitment to serve.